

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

504 Avenue Alhambra, 3rd Floor ~ P.O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsdsanitary@comcast.net

MINUTES BOARD OF DIRECTORS REGULAR MEETING April 19, 2007

CALL MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:34 p.m. (This meeting was not televised).

ROLL CALL: Attending Directors: President Leonard Woren, Vice President Fran Pollard, Treasurer Gael Erickson, Secretary Ric Lohman, and Board Member Matthew Clark.

Attending Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, District Administrator Delia Comito.

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. Consideration of a Policy Providing for Directors to be Reimbursed by the District for the Cost of Retaining Outside Counsel for Advice Regarding Conflict of Interest Issues.

The Board held a general discussion. Staff was directed to return with a policy at the next Board meeting.

2. Consideration and Review of the District's Septic System Policy, and Appointment of an Ad Hoc Committee.

ACTION: Director Pollard moved to form an Ad Hoc Committee to review the District's septic system policy. The Committee Members are Directors Lohman and Woren. (Pollard/Clark). Approved 5-0.

The Board held a general discussion. Staff was directed to develop an application form for septic system permitting, and to contact San Mateo County regarding their policies incorporating GSD's septic permitting process.

3. Consideration of Adopting a Policy for Naming of Litigants for Closed Session Agendas.

District Counsel explained the reason for this agenda item. The Board held a general discussion. It was the sense of the Board to allow Counsel the discretion of whether Closed Session items on the printed agenda

CONSENT AGENDA

Director Lohman requested that Item 6 be held for discussion. Director Woren requested Item 7 and 8 be held for discussion. pointed out a typographical error in the heading of the financial statements.

4. Approval of Special Meeting minutes for March 15, 2007.

5. Approval of Regular Meeting minutes for March 15, 2007.

ACTION: Director Pollard moved to approve Consent Agenda items 4, and 5. (Pollard/Clark). Approved 5-0.

6. Approval of April 2007 warrants totaling \$117,962.25 (Checks 2736-2766)

ACTION: Director Lohman moved to approve Consent Agenda item 6. (Lohman/Pollard). Approved 5-0.

7. Approval of Assessment District Administrative Costs Fund distribution #10-06/07 totaling \$10,070.36.

8. Approval of March 2007 Financial Statements.

ACTION: Director Clark moved to approve Consent Agenda items 7 and 8. (Clark/Erickson). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

9. Sewer Authority Mid-Coastside.

10. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

11. Attorney's Report.

12. Treasurer's Report.

13. General Manager's Report.

14. Administrator's Report.

15. Engineer's Report

- a. Update on Naples Beach Pump Station/Medio Creek Bridge Project.

FUTURE AGENDA ITEMS

The meeting was adjourned to Closed Session at 8:54 p.m.

ADJOURN TO CLOSED SESSION

16. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).

Negotiating parties: San Mateo County Harbor District and Granada Sanitary District. Property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9: p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary

Date Approved: May 17, 2007